



Tribal Planning and Development Department  
5401 Dinah Shore Drive  
Palm Springs, CA 92264  
(760) 699-6800

## AGUA CALIENTE BAND OF CAHUILLA INDIANS TEMPORARY USE PERMIT GUIDELINES

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### DO YOU NEED A TEMPORARY USE PERMIT?

Temporary Use Permits (TUP) are required for uses shown below:

- Temporary special events.
- On and off-site contractors' construction yards in conjunction with an approved development project.
- Trailer, coach or mobile home as a temporary residence of the property owner (when a valid residential building permit is in force).
- Commercial cargo/storage containers for a period not to exceed 60 days.



### IF YOU NEED A TEMPORARY USE PERMIT, BEGIN WITH THIS PACKET

This information packet, and the checklist below, will help you submit a complete application to the Tribal Planning and Development Department. Be sure to include the following information with your application:

- Event Description – Provide a description of the temporary use.
  - Purpose of the temporary use.
  - Proposed start and end date.
  - Hours of operation.
  - Location (address or cross-street) information.
- Event Site Plan – The site plan must graphically explain how the location will be used. Include information such as restroom locations, vehicular entrance(s) and exit(s), security fencing, etc.  
  
*Note: Blank templates of the Spa Resort Casino and Agua Caliente Casino Resort and Spa parking areas are included with this packet.*
- List of Contractors – Include contact information for all contractors providing services for the event and/or temporary use (security, fencing, tents, restrooms, etc.).
- Copy of the Applicant's Insurance Coverage – Certificate of Liability Insurance

- Property Owner Authorization Letter – Include a copy of the Space Rental Agreement with Tribal property management if your proposed temporary use is located at the Spa Resort Casino (SRC), or Agua Caliente Casino Resort and Spa (ACCRS). If not on Tribal property, an original signed authorization letter from the property owner must be included with the TUP application.
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### **PERMIT APPROVAL**

Tribal staff will notify you once your TUP application is approved, or if further information is required.

Certain events and temporary uses will require a Building Permit. This decision will be made upon Tribal staff review. Any temporary use requiring a Building Permit must receive an on-site inspection prior to commencing the temporary use. On-site inspection approval is required to receive final permit approval.

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### **PERMIT FEES**

Events requiring a Building Permit must pay a minimum Plan Check and Inspection fee of \$523.50 prior to final permit approval.

- A non-refundable Plan Check deposit of \$250 must be paid upon application submittal.

*Note: Additional charges will be assessed to any event requiring excessive Plan Check and/or inspection time.*

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See the Standard Conditions of Approval on the following page.

## **STANDARD CONDITIONS OF APPROVAL**

The following minimum standard Conditions of Approval are typically applied to all Temporary Use Permits. When necessary, Tribal staff may modify or add to these Conditions of Approval to ensure that appropriate land use control measures are implemented with each event.

### **General Conditions**

1. The Applicant agrees to defend, indemnify and hold harmless the Agua Caliente Band of Cahuilla Indians, its agents, officers and employees from any claim, action or proceeding to attack, set aside, void, or annul this approval. The Tribe shall have sole discretion in selecting its defense counsel. The Tribe shall promptly notify the applicant of any claim, action or proceeding and shall cooperate fully in the defense.
2. Failure of the Applicant to comply with any or all of these conditions at any time shall result in the revocation of this TUP.
3. The Applicant shall conform to all applicable regulations of the Tribal Land Use Ordinance, Tribal Building and Safety Code, or any other Tribal Codes and Ordinances which supplement land use regulations.
4. The Applicant shall at all times comply with the terms of the Space Rental Agreement between the Applicant and the Spa Resort Casino or Agua Caliente Casino Resort and Spa [if applicable].
5. The Applicant shall comply with all portions of the local city or county Noise Ordinance.
6. Off-street parking shall be accommodated per the site plan submitted with the TUP Application.
7. The Applicant is responsible for completing the checklist provided on Page 1, and making the documents related to this checklist available for inspection at all times for the duration of the temporary use.

### **Insurance**

8. The Applicant, at the Applicant's sole expense shall obtain and pay for, and at all times maintain in full force and effect a One Million Dollar (\$1,000,000) combined single limit per occurrence, and a One Million Dollar (\$1,000,000) combined single limit aggregate per project, Commercial General Liability policy. Such policy shall insure against any and all losses arising out of, or in connection with the operations of the event. Such coverage shall also provide products and completed operations coverage.
9. The Applicant, at the Applicant's sole expense shall obtain and pay for, and at all times maintain in full force and effect a One Million Dollar (\$1,000,000) combined

single limit per occurrence automobile liability policy. Such policy shall include coverage for non-owned and hired car coverage.

10. The Applicant, at the Applicant's sole expense shall obtain and pay for, and at all times maintain in full force and effect a worker's compensation policy in the statutory amount. Such coverage shall provide employer's liability of at least One Million Dollars (\$1,000,000), and include a waiver of subrogation in favor of the Tribe.

### **Building Permit**

11. A Building Permit and Certificate of Occupancy for commercial tents shall be obtained from the Tribal Planning and Development Department, and a walk through inspection by the Tribal Building Official and Tribal Fire Marshal shall be made prior to the event opening to the public. Please contact Cassandra Deal, Permit Technician, at 760-699-6932 at least 72 hours prior to the event to make arrangements for the necessary inspection(s). Additional Conditions may be imposed by the Tribal Building Official and Fire Marshal based on their review of the TUP Application packet and walk through inspection.
12. The Applicant shall verify before the event that food vendors on-site have current health permit(s) from the Riverside County Department of Environmental Health, or valid health permit(s) issued by another California county or city with appropriate jurisdiction. All food handlers shall also have valid Food Handler Cards issued by Riverside County, the State of California, or other California County with appropriate jurisdiction. Out-of-State health permits or Food Handler Cards may be accepted, and shall be evaluated on a case-by-case basis by the Tribal Building Official.

### **Electrical**

13. All electrical, water, and other utilities required for the event shall be the responsibility of the Applicant [and/or SRC/ACCRS staff if applicable]. Power for the event shall be provided from an on-site electrical enclosure or generator; the area surrounding this connection shall not be accessible to the public. If utilized, connection to the electrical enclosure shall be made by a qualified electrician and requires an electrical permit from the Tribal Building Official. The use of large generators (>3000kW) on-site shall require an electrical permit from the Tribal Building Official. Separate grounding electrodes are required for each generator.
14. Unless otherwise authorized by the Tribal Building Official, the Applicant shall comply with the following minimum electrical requirements:
  - a. Extension cords shall be plugged directly into an approved receptacle, power tap or multi-plug adapter and, except for approved multi-plug extension cords, shall serve only one portable appliance;

- b. Extension cords shall be routed outside of areas accessible to the public. All power taps shall be shown on the final Site Plan;
- c. The amp rating of the extension cords shall not be less than the rated capacity of the portable appliance supplied by the cord;
- d. Extension cords shall be maintained in good condition without splices, deterioration or damage;
- e. Extension cords shall be grounded when serving grounded portable appliances;
- f. Open junction boxes and open-wiring splices shall be prohibited.
- g. Multi-plug adapters, such as cube adapters, un-fused plug strips or any other device not complying with the Tribal Building & Safety Code shall be prohibited;
- h. Re-locatable power taps shall be of the polarized or grounded type, equipped with over current protection, and shall be listed in accordance with UL 1363; and
- i. Re-locatable power taps shall be directly connected to a permanently installed receptacle.

### **Refuse/Waste**

- 15. The site shall be kept clean and clear of refuse during the event.
- 16. Trash pick-up and storage shall be the responsibility of the Applicant. Trash receptacles shall be located throughout the event site and dumpster(s) shall be located away from food vendors.
- 17. The Applicant shall provide an appropriate number of portable toilets and hand wash facilities, which shall be removed after the event. All sewage disposal from portable toilets shall be the responsibility of the Applicant.



ACBCI ONLY  
TUP NO.

**TEMPORARY USE PERMIT APPLICATION**  
TRIBAL PLANNING AND DEVELOPMENT DEPARTMENT  
5401 DINAH SHORE DRIVE, PALM SPRINGS, CA 92264  
Phone (760) 699-6800 Fax (760) 699-6822

**APPLICANT INFORMATION**

Name & Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**OWNER INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

**ADDRESS OF PROPOSED USE**

Address: \_\_\_\_\_  
APN: \_\_\_\_\_  
Cross Street: \_\_\_\_\_

**DESCRIPTION OF PROPOSED TEMPORARY USE (attach additional sheet if necessary)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT INSURANCE INFORMATION**

Insurance Company: \_\_\_\_\_  
Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

I Certify I have read this application and state that the above information is correct. I agree to comply with all Tribal Ordinances and hereby authorize representatives of the Tribe to enter upon the above mentioned property for inspection purposes.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ASSOCIATED BUILDING PERMIT NO.** ACBCI ONLY


Date Received	Received By	Fees Received	Receipt No.	GL Acct. No.
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**Indian Canyon**


**Calle Encilia**

467'  
**Andreas**

132'

 **AGUA CALIENTE INDIAN RESERVATION**  
T4S R4E SECTION 14

0 25 50 100 Feet



\\CS\Project\_Files\SRV\mxd\T1020\_T56A\_Parking

**Indian Canyon**

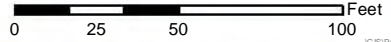
**Calle Encilia**

467'

155'



AGUA CALIENTE INDIAN RESERVATION  
T4S R4E SECTION 14



IGIS/Project\_Files/SRC/mxd/T38A\_Parking



Amado

Calle El Segundo

Consuelo

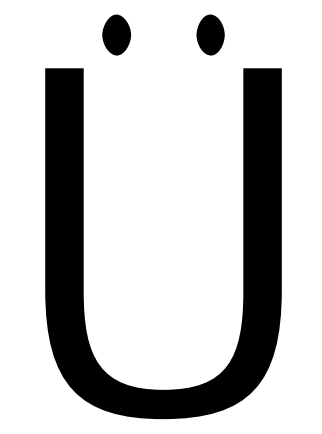
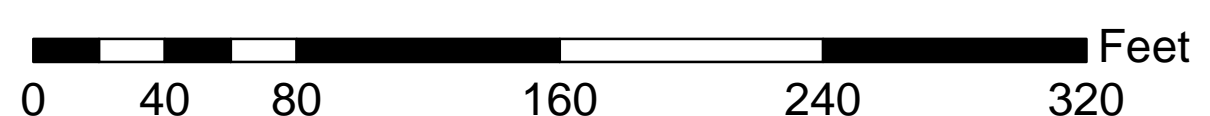
Rio Vista

Calle Alvarado

Andreas



SPA RESORT CASINO HOTEL  
T4S R4E SECTION 14 NWQ






778'


1,119'

Bob Hope

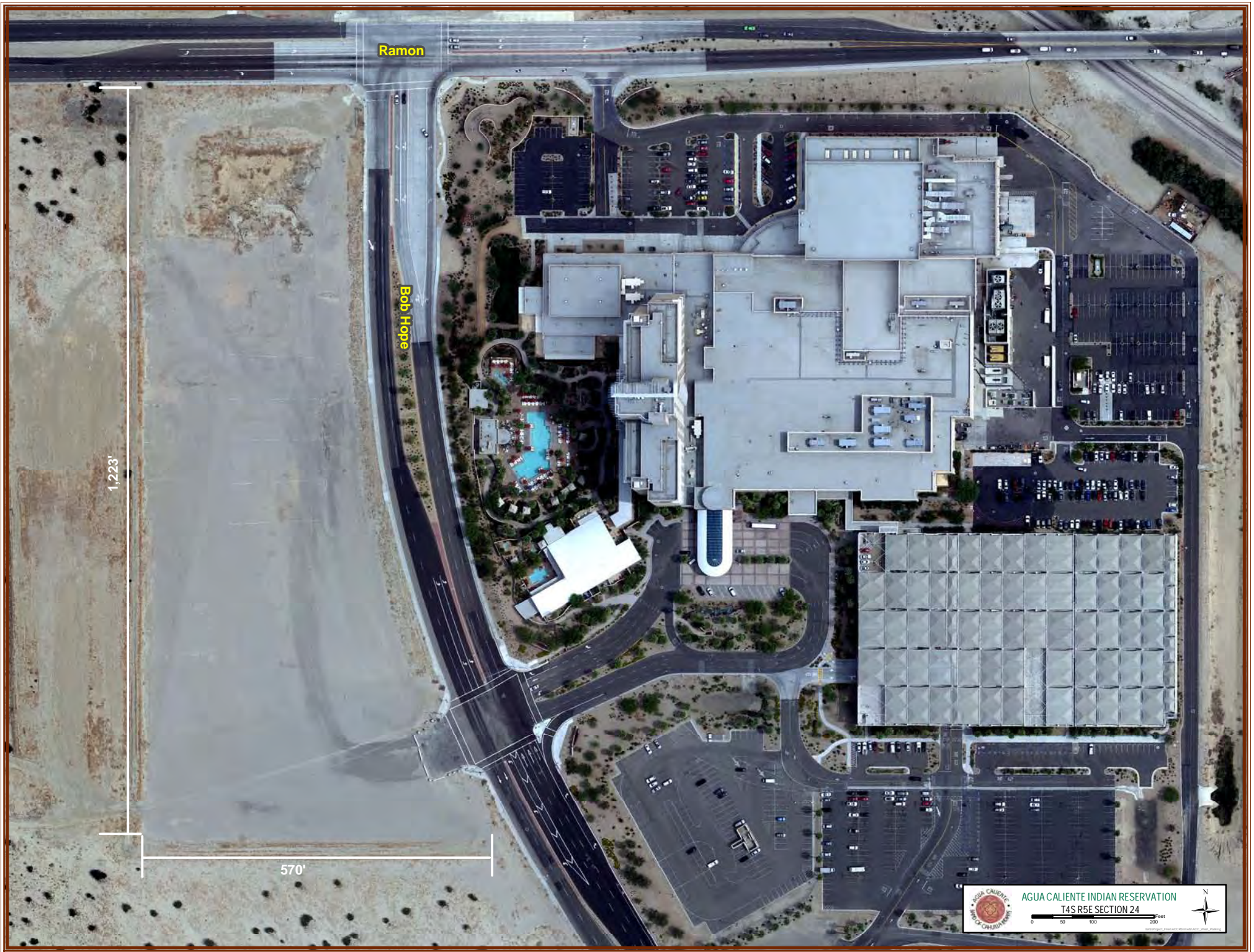
AGUA CALIENTE INDIAN RESERVATION  
T4S R5E SECTION 24



0 50 100 200 Feet



GIS/Project Files/2017/01/20170101/AGCC\_Visual\_Parkies



Ramon

Bob Hope

1,223'

570'


**AGUA CALIENTE INDIAN RESERVATION**  
**T4S R5E SECTION 24**  
 0 50 100 200 Feet  





Bob Hope

320'

207'


480'

200'



AGUA CALIENTE INDIAN RESERVATION  
T4S R5E SECTION 24

0 30 60 120 feet



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